

## **Piankatank Shores Civic Association**

Board Meeting: April 26<sup>th</sup>, 2022

Terri Hare's House, 6PM

### **In Attendance**

Terri Hare  
Kim Chappell  
Debbie Glenn  
Bernie Glenn  
Meredith Powell  
Noelle Harvey  
Tracey Bristow  
Mike Hare, REC Patrol Report

The meeting was called to order by Terri Hare.

### **Old Business**

The following Neighborhood Maintenance topics were discussed:

**Neighborhood Roads:** In December 2021 \$3,000 from the maintenance fund was used to purchase road millings (2021 budget item). The millings are still being held for 2022 road work. In addition, \$1028 was spent in Q1, 2022 for a two-day tractor rental to grade the roads to immediately address pot holes caused by snow and ice. The remaining funds of \$8772 are earmarked for 2022 road maintenance. For update on plan, see below for notes on need for association Vice President 1 Volunteer.

The board also discussed the on-going problem with encroachment on the road right-of-way by shrubbery, trees, flower beds and downed branches. Moving forward, announcements will be made at membership meetings, on our Facebook page and letters will be sent to homeowners that need to address their property.

**REC 2 Renovation Projects:** Due to cold weather in Q4, 2021, the REC 2 renovations were postponed to Q1 and Q2 of 2022. Some projects have been completed and others will soon be completed. We had a neighbor donation to complete many of the projects, and that afforded the opportunity to also purchase two new picnic tables for REC 2.

**Neighborhood Boat Docks, Ramps and Piers:** Maintenance continues on structures to recover from winter weather.

**Proposed REC 3 Jetty:** Work continues to receive a quote to place a needed jetty at REC 3—to protect the shoreline and the PSCA beach area. The association has received a jetty permit from the county and we are seeking quotes to perform the work. The June General PSCA Meeting has been marked for a membership vote on funding of the jetty. Until then, fundraising continues to off-set costs.

**Proposed Parking and Storage of RVs, Boats and Trailers at REC 4:** During the August 2021 meeting it was voted to explore the opportunity to offer fee-based storage at REC 4 for Members. Terri Hare presented a potential rental contract and pricing was discussed. Both seasonal and yearly storage (fee based) could be offered to PSCA members. A vote to move forward will be brought to the May 14, 2022 meeting.

**REC Area Patrol Team:** It was decided to continue the REC Area Patrol Team and the first meeting of the team was scheduled. The 2022 members list will be updated and added to the team binder. Posts will be made to the neighborhood Facebook page as well as announcements at the next membership meeting about the patrol. PSCA REC centers will continue to be only for the use of members and their accompanied guests.

## **New Business**

**New Board Members:** A vote will be brought to the May 14<sup>th</sup> Annual Meeting to fill the positions of Vice President 1 and Representatives in Regions 1-5. The association is in need of a VP1 to coordinate maintenance including collecting of bids, vendor relationships and volunteer coordination. This person will immediately address road maintenance, REC maintenance, the proposed REC 3 jetty project and the proposed REC 4 parking and storage opportunity.

**By-laws on Website:** New PSCA by-laws were voted in during the August 2021 meeting. The by-laws have been approved by our general council and are now available on the website, [www.piankatankshores.com](http://www.piankatankshores.com)

**Membership Campaign:** In 2022 we added the ability to pay dues on line by digital payment. As of April 26<sup>th</sup>, 40 members have taken advantage of this new benefit. Ideas were discussed to increase membership through a membership campaign. We will continue to mention membership on the neighborhood Facebook page.

**REC Upgrades:** The idea to have a kayak launch at one of the REC areas was re- discussed and will be brought to the next general meeting. This could possibly be tied to a neighborhood kayak club and fundraising events.

**2022 Event Schedule:** The 2022 event calendar is on the neighborhood website and we will continue to promote the events on our Facebook page as well on community signage.

The 2022 Easter Egg Hunt was a huge success with neighbors donating over 1000 plastic eggs and candy. Thank you Leanna Rehmann for coordinating this successful event.

The annual Yard Sale will be on April 30<sup>th</sup>. While setting up for the yard sale, it was discovered that the REC 4 well pump has failed. Work has started to replace the pump but a port-a-potty was rented to cover the yard sale event.

PSCA will bring back the annual Fried Chicken Member Picnic on May 29<sup>th</sup>. This year, the event was moved to Sunday and the chicken will be supplied by Saluda Sunnyside. (+/- \$170) Members will be encouraged to bring their favorite side dish and or dessert to share.

PSCA will also continue the July 4<sup>th</sup> celebration, Shores Day and the Fall Festival. Shores Day and Fall Festival will include the sale of food as a fund raiser for PSCA.

**Neighborhood Trash** The roadside trash will be addressed at the next membership meeting. Another trash pick up day will be planned.

The meeting was concluded and seconded by Meredith Powell

## **PSCA General Meeting**

**May 14, 2022: REC 4 10AM**

### In Attendance

Steve and Karen Browder  
Bettie Carter  
Kim Chappell  
Oweda Childress  
John Clary  
Brenda Collins

Mary and Tom Dorman  
Carroll Edwards  
Bernie & Debbie Glenn  
Mike & Terri Hare  
Noelle Harvey  
Jackie Hewitt

Mike Jarvis  
Jon & Meredith Powell  
April Rehmann  
Sharon Satterly  
Sean Sandlin & Tracy Bistrow  
Eileen Edmonds

Paper copies of the spring President's letter, 2022 calendar, and April 2022 Board Meeting notes were provided for those without an internet connection.

The meeting was called to order by Terri Hare and seconded by Meredith Powell and Sharon Satterly.

**Financial News provided by Bernie Glenn:** Although at the time of the meeting PSCA was slightly behind in property owners paying 2022 dues, donations and fundraising is up YTD. (see update below) Also, the launch of on-line dues payment was a success with 40 property owners paying dues through the new website portal prior to this general meeting.

YTD Expenses for 2022 in addition to electric, insurance, and taxes: Roads \$1088.25, Boat Ramp Keys \$348, Office Expenses \$346.83 (postage and supplies for annual mailing), Website 24 Month Hosting \$697.35, REC Area Refurbishment \$470.95

Money on hand at the time of this meeting: \$47, 393.17

Financial New Business: \$1700 will be recorded as revenue from the spring yard sale

*Update: In 2021 the membership voted to allow property owners to join PSCA at any time during the year. New memberships by check, cash and on-line payment have been received since this meeting and an updated financial report will be reviewed at the next General Meeting on June 18<sup>th</sup>.*

**Events by April Rehmann:** A thank you to all that participated in the Easter event. It was a huge success. PSCA will bring back the annual fried chicken picnic over Memorial Day weekend. Additional events planned include July 4<sup>th</sup> (held on July 2<sup>nd</sup>), Shores Day and Fall Festival. Please see the PSCA website for a full calendar of activities. April handed out information and a link to our neighborhood Facebook page. Volunteers are needed to work events.

**Website by Kim Chappell:** This year, management of the website will be handed over to Sean Sandlin as we continue to make updates and upgrades to the page. An eCommerce store has been added to the site. Currently, property owners can pay their membership dues and order

boat launch gate keys in the store. Future plans include the sale of Piankatank Shores merchandise and possibly banner ads as a fundraiser for PSCA activities.

**REC Area Patrol:** YTD we have not found any groups without ties to our community using our REC areas. In 2021, sport fishing clubs/paid guides and out-of-town groups were found using our facilities, which is a use not covered by our REC area insurance policy. The board and volunteers will continue to monitor this situation moving forward and discuss at future meetings.

### **New Board Elections**

Please welcome the following new board members that were voted into office:

1st Vice President: Steve Browder

2nd Vice President: April Rehmann

District 1: Meredith Powell

District 2: Noelle Harvey

District 3: Tracey E Bristow

District 4: Mary Dorman

District 5: Eileen Edmonds

Contact information for all PSCA Board Members may be found on our website:  
[PiankatankShores.com/Information](http://PiankatankShores.com/Information)

### **Old Business**

**REC 3 Jetty Project:** For the past year, PSCA has been reviewing options, fundraising and applying for a permit to build a jetty at REC 3. The jetty will help to preserve our beach and shoreline. Today, the membership voted to spend \$10, 219 on the new jetty. The project will be completed in early Summer of 2022.

Update: The project is finished and the beach is open

**REC 2 Renovation and Updates:** Through PSCA funding and donations, the renovation of REC 2 is complete. Thanks to all of those who volunteered and donated. In addition to cleaning and landscaping, two new picnic tables and a dog station were added to the area.

**REC 4 Revenue Generation/Storage Lot:** At the August 2021 general meeting the membership brought a revenue generating idea to the floor of renting space in the REC 4 field for the storage of RVs, boats and trailers. After investigating options and visiting other area storage facilities, it was voted at this meeting to run a trial period for this concept. Further details will be discussed at upcoming meetings, on our neighborhood Facebook page and on the web site.

**PSCA Road Maintenance:** Funds are set aside for road maintenance and PSCA purchased \$3K in road millings in December 2021 that are stored for use. PSCA is under a maintenance

contract with William Wright—WHW, Inc. in Topping, VA until December 2022. The PSCA board has a meeting scheduled with WHW, Inc. on June 15, 2022. (WHW first available time slot)

In addition, PSCA maintains a membership owned tractor. Steve Browder, new PSCA VP 1, will schedule light road maintenance on an on-going basis. Volunteers may be needed.

If you have placed a speed bump in front of your property, please note that you must fill out the PSCA form that can be found on our website and follow all rules and procedures.

PSCA is continuing to ask property owners to remove all landscaping, yard debris, yard decorations and ornaments from the PSCA road easements. The board has placed reminders on social media and have made announcements at 2021 and 2022 meetings. As we begin a robust road maintenance program, all property owners must note the easement and remove any impediments to road maintenance.

### **New Business**

**REC 4 Well Pump:** The membership voted to replace the REC 4 well pump to provide running water to the facility at a cost of \$1750.

**REC 3 Basketball Court:** The membership voted to allow a basketball hoop on the court at REC 3 as long as a sign is posted that play must end at 9PM. Any gear provided by members that is attached to PSCA property will become the property of the association.

**Vintage Tractor Rake:** The membership voted to sell a vintage tractor rake, stored behind REC 4, to an interested collector. (no value to our current tractor or road maintenance plan). Revenue received will go in the general fund.

**Piankatank Shores Ecology Club/Committee:** The membership voted to establish an ecology club with a focus on cleaning up trash and marketing a clean environment. Ideas include a kid's club with prizes, etc. Tracey Bristow volunteered to chair this new club/committee.

The meeting was called to adjourn by Kim Chappell and April Rehmman. Thank you to all the members that attended.

Piankatank Shores Civic Association  
General Meeting: June 18, 2022  
REC 3, 10AM

In Attendance:

Steve Browder	Jane Haycox	Kathleen & Wade Hosman
Kim Chappell	Ten Hinson	Lloyd Conyers
Mary & Tom Dorman	Brian & Deb Javins	Terri & Mike Hare
Paula Edwards	Howard Ladd	
Cindy Emory	Stacy & Mitzie Moore	
Karen Garnett	April Rehmann	
Bernie & Debbie Glenn	Shaun Sandlin	
Carole Graham	Tracey Bristow	

The meeting was called to order by Terri Hare and Tracey Bristow

**Financial Report:** Provided by Bernie Glenn. PSCA has funds of \$50, 476.47 with \$8,900 on hold for summer road maintenance projects (see below). In addition, \$9,600 is owed for the recent REC 3 beach jetty project (came in under budget) and \$1,400 for the new well pump at REC 4. In addition, PSCA will pay the annual insurance fee this fall.

**Web Report:** We continue to add both board meeting and general meeting notes to the PSCA website. Web visits are up over 40% from 2021.

**Conservation Committee:** This committee will continue to pick up trash in the neighborhood and along Coachpoint. Volunteers are needed. The first meeting was scheduled. Please contact the committee chair, Tracey Bristow if you would like to help with this committee or volunteer.

**Events:** April Rehmann reviewed the plans for July 4<sup>th</sup> including a pot luck picnic at REC 3 at Noon and the annual golf cart parade at 1PM, leaving from REC 2. PSCA will also host both a Poker Run and a Scavenger Hunt this year. Volunteers are needed for both of these events.

**Steve Browder was sworn in as VP 1 to replace Gerald Murphy and Steve began sitting on the board as Vice President One at this meeting.**

## Old Business

**PSCA Roads:** Recently, Terri Hare met with William Wright of WHW Inc. in Topping, Virginia. WHW holds the PSCA roads maintenance contract until December 31, 2022. Mr. Wright toured neighborhood roads with Terri and gave feedback and suggestions for needed work.

It was decided at this general meeting that the PSCA board will send out RFQs to at least three additional road maintenance providers in the region to receive bids for future work. The board will no longer commit to a five year contract with one specific provider.

Post General Meeting Follow Up: Quotes were received from WHW, Inc. to drop and spread millings purchased by the PSCA board in December 2021 for \$3,000 (2021 budget). The millings have been stored on WHW, Inc. property and the quoted price of \$75 per hour for hauling, dumping and spreading millings was provided.

On July 6<sup>th</sup>, PSCA (Steve Browder) began preparing neighborhood roads for the millings. PSCA owns a tractor and it has been fixed in 2022 and is ready for service. The millings are scheduled to arrive in mid July 2022. Any stored speed bumps will be put back in place after the millings are laid.

Note that Dominion Electric will bury lines on both Beach and River roads in 2022 and has asked PSCA not to do road maintenance on those roads until after completion.

**REC 3 Erosion:** The jetty project is complete and sand will be moved from the REC 3 boat launch to the beach side of the dock. Update: The sand was moved on July 6<sup>th</sup>. Volunteers are needed to spread sand on beach.

**REC 4 Boat and Trailer Storage:** This revenue generating idea is still in the discovery phase and updates will be provided at future general meetings.

**Dock Maintenance:** Thanks to volunteers, maintenance has been provided to the docks at all three REC areas. If you notice maintenance that is needed on any PSCA docs or in the REC areas, please notify the PSCA Board.

## **New Business**

**District Representatives:** District Representatives have started visiting new neighbors and are handing out a new Welcome Kit. PSCA has seen an uptick in new memberships under this new plan. Shortly, there will be a meeting of all District Representatives to plan for future events and efforts.

**Renters as Members:** The membership voted to form a research committee to review the possibility to allow long-term renters to purchase a PSCA membership to include both the membership and the maintenance fee. The committee will report back to the membership and the membership will have the opportunity to vote on this PSCA by-law change in 2023. Notice of the potential changes to the by-laws will be distributed within 14 days of the vote. The membership will be notified of the date and location of the vote.

The meeting was adjourned by Terri Hare and Kim Chappell



# **9/17/2022 General Meeting Minutes**

## **Piankatank Shores Civic Association**



Date: Saturday, September 17, 2022, 10:00 am

Thank you for attending, spending time with your neighbors and helping the association.

There are many items to cover so please keep your comments brief, We want to hear your thoughts and there are some ideas that we need to table and work on in groups.

1. Call to order-Terri Hare seconded and approved meeting began at 10:07
2. Prayer: Terri
3. Pledge of Allegiance to the American Flag: new flag holder installed to the right of the basketball court
4. Committee Reports:
  - a. Financials- August 2022 Budget and Expense report reviewed by Bernie Glenn and approved by those in attendance.
  - b. Environmental Committee: Trash pick-up event occurred in June 2022 with 4 in attendance. The goal is to plan another litter pick-up in October.
  - c. Social Events: Shores Day was a success bringing in \$2400 for the neighborhood, and the Scavenger hunt had good participation with 24 teams. We will be trying to do a Poker run in the Fall- Mary, Terri, Noell volunteered to be stops Tracey volunteered to organize. Voted to group Fall Festival and Trick or Treating on October 29th Terri volunteered to organize the chili cookoff for the event and the group wanted to do a golfcart parade/costume event. We will look for a volunteer for children's events.
5. Old Business:
  - a. Roads: Spring enhancements Looking to form a committee to determine roadside maintenance and roadside trimming.
  - b. Rec 3 Erosion: Group discussed Beach preservation and voted to add additional river sand either by dump truck or using the tractor to pull sand from the boat launch side. The erosion at the concrete blocks will need to be addressed. Steve Browder agreed to look at this.
  - c. Renters: Tracey Bristow shared Highlights from the Renter Membership survey conducted by Kim Chappell were shared. Members were notified that voting

proxies would be sent out with next year's membership packet. Highlights: Renters would pay \$100 annual fee like homeowners. \$50 would go to road maintenance and \$50 for provide access to the rec centers. Access Members would not have voting rights for association changes, but can participate in all events, and activities. Access members can volunteer to help maintain the community.

- d. Rec 4 Boat Storage: We have discussed testing out what happens in the field behind Rec 4. Terri Hare committed to getting out there after the next rain.

#### 6. New Business: Your input Plus:

- a. 2023 Budget-FY 2023 Budget reviewed with a breakout of projected expense of roughly \$24K to roads and recreation area maintenance, \$6K for insurance, and \$5K for taxes, utilities fees and social events. A vote was called and seconded and the FY2023 Budget was approved.
- b. Wayne Battle Sr Memorial- A celebration of life memorial will be scheduled soon by his family at Rec 3. Terri Hare ordered a remembrance plaque which will be placed on the jetty wall and a bench built by Brian Javins at Rec 2.
- c. Road Enhancement Committee- Volunteers were sought for the road enhancement committee to determine ditch maintenance, roadside trimbacks and continued maintenance of the road surfaces. Formation of this committee will continue into next year.
- d. Security-Question of whether or not to add neighborhood watch signs and cameras was discussed. Tracey to follow-up with research and pricing.

Adjournment